

## Manuscript Submission Guidelines:

Submission Guidelines for *Contributions to South East Asia: Multidisciplinary Journal (SEAMJ)*

1. Manuscripts and all editorial correspondence should be addressed to: The Editors, *Contributions to South East Asia: Multidisciplinary Journal*. Email: [seamj@ubd.edu.bn](mailto:seamj@ubd.edu.bn)
2. Contributors must provide their affiliations and complete postal and e-mail addresses with their articles. In case there are more than two authors, then the corresponding author's name and address details should be clearly specified.
3. All articles should be **double-spaced** throughout (not only the text but also displayed quotations, footnotes, references and all other matter). A soft copy, in MS Word, should be sent as an attachment through email. No hard copies are required.
4. All articles must be accompanied by an **abstract** of 150–200 words and four to six **keywords** to be placed at the beginning of the article but following the abstract. The length of an article should be **between 4,000 and 7,000 words**, including notes and references. Use **footnotes** rather than endnotes.
5. A submission to the journal constitutes an acknowledgement that the piece has neither been published nor is being considered for publication elsewhere.
6. Submissions will be internally evaluated by the Editorial Team first, and in the normal course, sent for external review.
7. *SEAMJ* will acknowledge receipt of submissions but regrets that it **cannot** respond to requests for updates on the status of articles under review.
8. **Headings:** Limit the levels of heading within an article to two, or at most three. If you do have a third level, the text should continue on the same line. Avoid lengthy headings.
9. **Quotations:** Single quotes throughout. Use double quote marks within single quotes. Place end quotation marks **before** comma or full stop. Spellings of words in quotations should not be changed. Quotations in excess of 45 words should be separated from the text with a line space above and below, and set in from the left margin. No quote marks are needed around such displayed quotes. Spellings of words in quotes should not be changed to match the journal style, and all quotes should have the source and page numbers from where they are cited.

10. Please use **italics** sparingly. For non-English words, which are not found in a standard English dictionary or which are otherwise uncommon, use italics only the **first** time. Use italics for book titles and journal names, and less frequently for emphasis.
11. **Hyphens** should be used consistently and the distinction between noun and attributive adjective should be noted: Thus, do not alternate between ‘socio-economic’ and ‘socioeconomic’.
12. **Tables and figures** should be indicated in the text by a number (e.g. see Table 1), not by placement (e.g. see Table below). Each table and figure should have a heading, an explanatory caption and the complete source reference.
13. All photographs and scanned images should have a resolution of minimum 300 dpi/1500 pixels and their format should be TIFF or JPEG. Due permissions should be taken for copyright protected photographs/images. Even for photographs/images available in the public domain, it should be clearly ascertained whether or not their reproduction requires permission for purposes of publishing (which is a profit-making endeavour).
14. Insert **Acknowledgements**, if any, after the main text of the article and before the list of references.
15. **References** should be embedded in the text in the anthropological style. Citations should be first alphabetical and then chronological, for example, (Sukru, 1987; 1990; Ullah, 2006; Wignaraja, 1960).

Here are a few examples of in-text citations:

**One work by one author:** (Ullah, 2020:143).

**One work by two authors:** (Haji-Othman & McLellan, 2000).

**One work by more than two authors:** (Schonen et al. 2012)

### **References**

At the end of the article, a consolidated alphabetical list of all books, articles, essays and dissertations referred to (including any cited in the tables, figures, graphs and maps) should be provided. The list should be typed in double-space. In the reference list, provide full name of author/s instead of just initials, wherever applicable. In case of multiple authors, provide names of all the authors.

We follow the *Chicago Manual of Style, 16<sup>th</sup> edition* in the formatting of the reference details. The brief style of referencing for some common types of references is as follows:

- **Book:**

- Ullah AKMA. (2014). *Refugee Politics in the Middle East and North Africa: Human Rights, Safety and Identity*. London: Palgrave MacMillan.
- **Edited book:**  
Haji-Othman NA, McLellan, J., & Deterding, D. (Eds.) (2016). *The use and status of language in Brunei Darussalam: A kingdom of unexpected linguistic diversity*. Singapore: Springer.
  - **Book chapter:**  
Knudsen, Are J. (1999). 'Deforestation and Entrepreneurship in the North-West Frontier Province, Pakistan.' In *State, Society and the Environment in South Asia*, edited by Stig Toft Madsen, 200–35. Richmond: Curzon Press.
  - **Journal article:**  
Ullah AKMA, Lee SCW, Hasan NH & Nawaz F. (2020). Xenophobia in the GCC Countries: Migrants' Desire, Dream and Despair. *Global Affairs*, 6(2):1-22.  
Wherever issue number is not available, give some specifications such as—  
Supplement/Special Issue/July-Sept., etc.
- Forthcoming work:**  
Faraday, Carry. Forthcoming. 'Protean Photography.' In *Seven Trips beyond the Asteroid Belt*, edited by James Oring. Cape Canaveral, FL: Launch Press.
- **Reprint editions and modern editions:**  
Maitland, Frederic W. 1998 (1898). *Roman Canon Law in the Church of England*. Reprint, Union, NJ: Lawbook Exchange
  - **Books in other languages:**  
Lele, R.K. (1964). *Marathi Vruttapatrancha Itihaas* (A history of the Marathi press). Pune: Continental Prakashan.
  - **Translations:**  
Bourdieu, Pierre and A. Accardo, eds. (1999). *The Weight of the World: Social Suffering in Contemporary Society*. Translated by P.P. Ferguson, S. Emanuel, J. Johnson and S.T. Waryn. Stanford, CA: Stanford University Press.
  - **Dissertations:**  
Asahi M. (2001). 'To Mold and Harness: Race and Disciplinary Power in California's Capitalist Agriculture.' PhD diss., University of .....
  - **References to newspaper and magazine articles** should be placed in footnotes (and not in the final list of references) and cited thus: 'Pilot charged with cheating airhostess', *The Times of India*, 30 May 2010. Or, Aarti Sharma, 'Will a caste census help social welfare programmes?', *The Telegraph*, 15 March 2014.

## 1. Book Reviews

Book reviews must contain name of author/editor and book reviewed, place of publication and publisher, year of publication, number of pages and price, and should be mentioned as follows:

Monoroba A. (2010). *Freedom: Gender, Family and Popular Culture in India*. Oxford: Oxford University Press. xix + 309 pp.